Q&A for RFP 3394 – Payroll Solution

1. What is the current total Employee Count?
   - 635
2. Can you provide a Breakdown of Number of FEIN's with number of salary vs number of hourly employees under each FEIN?
   - One FEIN
     - Salary 202
     - Hourly 433
   a. The RFP states Bi-Weekly pay frequency. Is that for all employees?
     - Yes for all Employees
3. Oklahoma and West Virgina are mentioned in the RFP. Will any employees work in multiple tax jurisdictions in the same pay period?
   - For one employee, could be possible but extremely rare
4. Will Microsoft D365 be the "system of record"? Meaning will new hires be onboarded / tracked in D365 then that information sent to ADP for time collection and payroll processing?
   a. Will all HR and Benefits information be housed in D365?
     - Yes
5. For time collection – ADP can collect punches via computer, mobile and / or physical clocks. Will any physical clocks be needed?
   - No Physical clocks
6. You allocate hours to different "project ID's". How often are new "project ID's" created?
   - Continually
7. At any time, would one employee be working on more than one "project ID" concurrently?
   - Yes, can be within the day. Can also be within the pay period.
8. Will GRDA want to use ADP for scheduling?
   - Not one the decision will be dependent on. Could be a potential use if it would allow for the shifts that GRDA currently has.
9. Do you have an attendance points policy?
   - No