



**Request for Proposal (RFP) # 3963**

**Phase 1 – Qualified Vendor Selection**

**FERC Part 12D Inspection for Salina Pump Storage – Chimney Rock Dam**

**June 11, 2024**

**Submit Responses To:** Stephanie Waits

**Phone:** 918-960-2221

**Cell:** 918-530-5672

**E-mail:** [stephanie.waits@grda.com](mailto:stephanie.waits@grda.com)

**NOTE: If respondent has any questions pertaining to the enclosed RFP, direct them to the Buyer as listed above. Only answers provided by the GRDA Central Purchasing Unit will be considered official and valid by GRDA.**

# **NOTICES/INSTRUCTIONS**

## 1.1 **INTRODUCTION**

This request for proposal is only to assist the Grand River Dam Authority in determining how best to fulfill requirements described herein.

## 1.2 **PURPOSE**

The purpose of this Request for Proposal (RFP) – Phase 1 - is to prequalify vendors to create a short list of vendors for Phase 2. Only those vendors selected during Phase 1 will be given the full RFP and requested to submit a proposal during Phase 2 of this solicitation.

## 1.3 **BACKGROUND**

The Grand River Dam Authority (GRDA) is a Public Power Utility in northeastern Oklahoma. We operate three Federal Energy Regulatory Commission (FERC) Licensed Hydropower facilities. Under new FERC Hydropower Licensing Inspection our Salina Pump Storage Project – Chimney Rock Dam is required to undergo the Comprehensive Assessment process.

## 1.4 **CURRENT CIRCUMSTANCE/SITUATION**

GRDA is soliciting qualifications and approaches to the project. This is a professional services evaluation and will be negotiated as to final approach and effort after selection. GRDA will rank the solicitations upon review and select the Team for negotiations from the written proposals. If GRDA does not determine a clear separation between proposals, GRDA may elect to request interviews with the top three ranked firms. GRDA intends to have the contract agreement presented for acceptance at the September Board of Directors meeting. The executed contract and Notice to Proceed with the project are anticipated to be issued on September 11, 2024.

The FERC Requirements for this project are provided in the attached communications.

## 1.5 **RESPONSE REQUIREMENTS**

Please keep your response to 20 pages plus resumes and cover letter. RFP responses should contain the following:

### Contact Information

Please provide the following contact information:

Company Name

Address

Name of the individual who will act as primary point of contact for inquiries

Contact Person's Telephone Number

Contact Person's Email Address

### Selection Criteria and Required Submittals:

The following listing provides some of the criteria that the Authority may utilize for evaluation purposes during the prequalification Phase of this RFP.

1. Company brochure.

2. A statement outlining the experience of your firm with projects of this scope and type with specific examples including the names of the projects, the dates completed, and client references.
3. Current financial statement which, according to statute, shall remain confidential.
4. The ability of your firm to commence work immediately upon selection.
5. Any other business information that will enable us to evaluate the responsibility of prospective bidders.

#### Pricing

No pricing or budgetary estimates shall be provided during Phase 1 of the RFP.

**\*\*\*PLEASE DO NOT PROVIDE A FORMAL QUOTE OR PROPOSAL FOR THIS RFP SINCE THIS IS ONLY THE PREQUALIFICATION PHASE\*\*\***

#### 1.6 **SUBMISSION OF INFORMATION**

Written responses with requested submittals must be submitted no later than July 29, 2024 at 5:00 PM CST.

Responses to this RFP may be submitted via email to: [stephanie.waits@grda.com](mailto:stephanie.waits@grda.com)

Preparation and submittal of a response shall be at the expense of the vendor and at no cost to GRDA.

Any questions pertaining to this RFP must be sent in writing to [stephanie.waits@grda.com](mailto:stephanie.waits@grda.com) no later than July 16, 2024 at 5:00 PM CST.

Only answers provided by the GRDA Central Purchasing Unit will be considered official and valid by GRDA.

#### 1.7 **OUTCOME**

Upon completion of Phase 1 of the RFP, GRDA will issue Phase 2 of the RFP to the selected qualified vendors, including a formal set of specifications/scope of work, evaluation criteria, terms and conditions and instructions to bidders.