

# **Solicitation Cover Page**

1. Solicitation #: 2041

2. Solicitation Issue Date: 9/20/24

3. Brief Description of Requirement:

**Pensacola Cable Trench** 

4. Response Due Date: 10/3/24 Time: 2:00 PM CT

5. Contracting Officer:

Name: Paul Proctor

Phone: 405-297-9963, ext. 6

Cell: 918-500-0198

Email: paul.proctor@grda.com

We deliver affordable, reliable ELECTRICITY, with a focus on EFFICIENCY and a commitment to ENVIRONMENTAL STEWARDSHIP.

We are dedicated to ECONOMIC DEVELOPMENT, providing resources and supporting economic growth.

#### Our EMPLOYEES

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This is a standard bid process. Please submit your bids via email to paul.proctor@grda.com by October 3, 2024, at 2:00 PM CST. All questions must be submitted in writing via email by October 1, 2024, at 2:00 PM CST.

A completed non-collusion certificate is required and must be completed, signed & submitted with your bid if pricing is over \$5,000.00.

The RFQ pricing and vendor information form must be completed and signed by an authorized representative of your company in the space provided in the lower right-hand corner.

Please review all technical specifications and bidding instructions carefully for bid submission requirements. <u>Bids which are incomplete and/or missing required documentation may be considered non-conforming and disqualified from evaluation.</u>

# **EVALUATION**

The award to the successful bidder will be based on the best value bid received that meets the specifications listed below and the requirements herein. This includes, but is not limited to, the following in no order of precedence: price, delivery, adherence to specifications and ability to meet the needs of the project.

Where specifications or drawings identify an item of material or equipment by manufacturer's name and model/type, "or equal", products of equal quality and performance by other manufacturers may be substituted provided that such substitution is of equal design and quality, and that this substitution is acceptable to GRDA.

Only the brand name, model, and part number(s) will be accepted for any items listed that include the designation "sole brand" or "no sub." Bidder must identify if they are an authorized distributor for this item and if manufacturer warranty applies to this purchase. Bidder must also identify if item being bid is refurbished or new.

GRDA will take into consideration past performance and delivery leady times in the evaluation.

Preference may be given to vendors that accept GRDA's Terms & Conditions and EPay as method of payment if analysis estimates that such appears to result in a lower cost to GRDA. Additional payment terms may also be taken into consideration in the analysis process.

\*\*\*\*\* Please read the General Bidding Instructions, Terms and Conditions, and complete the exception statement attached at the end of the RFQ. \*\*\*\*\*

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# PENSACOLA 69 KV SUBSTATION

Specifications – Cable Trench Technical Specifications

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Surge A	Arr	estersError! Bookmark not defined	1.
CCVT	Ins	strument Transformers Error! Bookmark not defined	1.
Insulate	ors	Error! Bookmark not defined	l.
Cable T	Tre	nch & Pull Boxes	٥

# GENERAL SPECIFICATIONS

# 1.0 General

This section covers the general description, scope of the work, and supplementary requirements for equipment and materials included under these specifications.

The equipment and materials covered by these specifications will be incorporated in the GRDA's electric system.

The Pensacola 69 kV substation is located in Langley, Oklahoma. The address for all shipments, unless specifically requested otherwise, will be GRDA Transmission Warehouse, 635 E Hwy 69A Pryor, OK 74362-1128. Please confirm shipping location prior to shipment.

# 1.1 Work Included Under These Specifications

The work under these specifications shall include furnishing the following structures and equipment:

#### Cable Trench

Equipment, materials, and accessories furnished shall be delivered to GRDA's warehouse where they will be received, unloaded, stored, and erected under separate specifications. Receiving, unloading, and storing shall not be construed as an acceptance of the work.

# 1.2 Work Not Included Under These Specifications

The following items of work will be furnished by GRDA unless otherwise stated in the PROPOSAL DOCUMENTS or the TECHNICAL SPECIFICATIONS.

- Unloading and field erection of all equipment
- Foundations
- Operating personnel for startup and tests

## 1.3 Submittal of Engineering Data

Drawings and other engineering data for the specified equipment and materials are essential to the design and subsequent construction of the entire project.

The Packager will be required to submit drawings and engineering data in accordance with the schedule and requirements specified herein to assure compliance with the overall construction and operating schedule.

The Packager shall allow for a reasonable amount of time for mailing, processing, and GRDA's review of drawings and data in his Engineering Schedule and Procurement/Production/Shipping Schedule.

#### 1.3.1 Drawings

Drawings shall be in sufficient detail to indicate the kind, size, arrangement, component weight, breakdown for shipment, and operation of component materials and devices; the external connections, anchorages, and supports required; the dimensions needed for installation and correlation with other materials and equipment; and the information specifically requested in the Schedule of Submittals.

Packager shall fully complete and certify drawings for compliance with the Purchase Order requirements. Drawings shall have title block entries that clearly indicate the drawing is certified.

Each submitted drawing shall be project unique and shall be clearly marked with the name of the project, unit designation, GRDA's Purchase Order title, GRDA's Purchase Order file number, project equipment or structure nomenclature, component identification numbers, and GRDA's name. Equipment, instrumentation, and other components requiring GRDA-assigned identification tag numbers shall be clearly identified on the drawings. If standard drawings are submitted, the applicable equipment and devices furnished for the project shall be clearly marked.

Transmittal letters shall identify which Schedule of Submittals item (by item number) is satisfied by each drawing or group of drawings. The transmittal letter shall include the manufacturer's drawing number, revision number, and title for each drawing attached. Each drawing title shall be unique and shall be descriptive of the specific drawing content. Transmittal letters for resubmitted drawings shall include the GRDA's drawing numbers.

Catalog pages are not acceptable, except as drawings for standard non-engineered products and when the catalog pages provide all dimensional data, all external termination data, and mounting data. The catalog page shall be submitted with a typed cover page clearly indicating the name of the project, unit designation, specification title, specification number, component identification numbers, model number, Packager's drawing number, and GRDA's name.

Drawings shall be submitted with all numerical values in English as the primary units. Drawings with metric values only will not be accepted.

#### 1.3.2 Drawing Submittal

Packager shall use this form for all submittals.

Drawings shall be submitted electronically in AutoCAD version 2018 or earlier. MicroStation format files are not acceptable. If Packager does not have the capability to provide AutoCAD version 2018 or earlier drawings, an alternative submittal format shall be used as mutually agreed between GRDA and Packager. Technical data shall be submitted in native file format (Microsoft Word or Excel, other). Approval drawings may be submitted in Adobe \*.pdf format.

# 1.3.3 Drawing Processing

Packager's schedule shall allow a minimum of two (2) weeks for mailing, processing, and review of drawings and data by GRDA.

Unless this Purchase Order indicates that a drawing or engineering data submittal by Packager is to be for GRDA's information only, GRDA, upon receipt of submittals, shall review and return same to Packager, marked "Approved for Construction", "Approved as Corrected", or "Not-Approved, Correct and Resubmit". The timing of Packager's submittals and GRDA's review shall be in accordance with the Completion Dates for same as set forth in the Purchase Order. The submittal of any drawing or other submittal document by Packager to GRDA under this Purchase Order will be certification by Packager that the information set forth therein is accurate in all material respects.

#### 1.3.4 Approved for Construction

Upon receipt of a submittal marked Approved for Construction", Packager may proceed with its Work to the extent of and in accordance with the submittal. Packager shall not resubmit unless the drawing or document is revised, in which case it shall be resubmitted as a new document revision.

#### 1.3.5 Approved as Corrected

Upon receipt of a submittal marked "Approved as Corrected" and if Packager concurs with GRDA's comments, Packager shall incorporate same and may proceed with its Work to the extent of and in accordance with the annotated submittal. Packager shall submit to GRDA within fourteen calendar days a revision to the original submittal, in which GRDA's comments have been incorporated. If Packager determines that it cannot incorporate GRDA's comments without prejudice to Packager's warranty or other obligations under this Purchase Order, Packager shall so advise GRDA in writing within seven calendar days of its receipt of GRDA's comments, stating the reasons therefore. Packager may proceed with its Work to the extent of and in accordance with the annotated submittal only upon GRDA and Packager resolving GRDA's comments.

# 1.3.6 Not-Approved, Correct and Resubmit

Upon receipt of a submittal marked "Not-Approved, Correct and Resubmit," Packager shall immediately take all necessary action to revise its submittal in accordance with GRDA's comments, the Specification, and the Drawings, and shall resubmit to GRDA for review the corrected original submittal, voiding previous information and adding new documents if required. In no event shall Packager proceed with the affected Work until its revised submittals have been returned to Packager marked "Approved for Construction" or "Approved as Corrected" by GRDA.

#### 1.3.7 Resubmittals

If during or subsequent to the completion of the submittal process, Packager makes further changes to the equipment and materials shown on submittals that have been reviewed by GRDA, the changes shall be clearly marked on the submittal by Packager and the submittal process shall be repeated. If changes are made by Packager after delivery to the Jobsite, as-built drawings indicating the changes shall be prepared by Packager and submitted to GRDA for review. Any resubmittal of information shall clearly identify the revisions by footnote or by a form of backcircle, with revision block update, as appropriate.

## 1.3.8 GRDA's Review

GRDA's review of drawings and other submittals will cover only general conformity of the data to the Specifications and Drawings, external connections, interfaces with equipment and materials furnished under separate specifications, and dimensions that affect plant arrangements. GRDA's review does not include a thorough review of all dimensions, quantities, and details of the equipment, material, device, or item indicated or the accuracy of the information submitted. Review and comment by GRDA of Packager's Drawings or other submittals shall not relieve Packager of its sole responsibility to meet the Completion Dates requirement of this Purchase Order and to supply Goods that conform to the requirements of this Purchase Order.

# 1.3.9 File Returns to Packager.

Electronic files of drawings will be returned to Packager via e-mail.

#### 1.4 Schedule

The time of completion of the work is a basic consideration of the contract. This shall include the completion of various activities in accordance with the milestone time periods and dates listed in addition to the timely delivery of the equipment and materials.

# 1.4.1 Activity Periods and Dates

The time periods and dates listed in the Schedule of Activities indicate the latest dates by which the listed activities shall be completed. Data, drawings, and lists for planning, engineering and documentation may be submitted earlier than the indicated dates at the Packager's option.

## 1.4.2 Schedule of Activities

The Packager shall provide equipment, materials, engineering data, labor, and services in accordance with the following:

Activity Weeks	After	Receip	of a	Award
----------------	-------	--------	------	-------

Contract Award Recommendation October 17<sup>th</sup>. 2024

Board Meeting for Approval November 13<sup>th</sup>, 2024

Packager to deliver drawings to GRDA Preliminary Certified

Equipment outlines, dimensions, and weights 3 weeks 6 weeks

Material List 6 weeks 10 weeks

Test report in electronic Microsoft Word file format

4 weeks before

shipment

AutoCAD files of all final certified drawings 4 weeks before

shipment

Packager to deliver "proof copy" of instruction manuals 26 weeks

to GRDA

Packager to deliver five copies of accepted instruction manuals for each substation or facility as directed by the

GRDA 30 weeks

Packager to deliver equipment to jobsite

Cable Trenchs 18 weeks ARO

Preferred entirety of material to be delivered 12/30/2024

# 1.5 Shipment

The address for all shipments, unless specifically requested otherwise, will be the GRDA Transmission Warehouse at the following address after it has passed the tests and has been inspected for compliance to the specification.

GRDA 635 E Hwy 69A, Pryor, OK 74362-1128,

The Packager shall notify GRDA one week prior to shipment. Notification shall be to:

John Ladd, Project Manager Phone: (918)-824-7528

Or

Deanna Patschke, Substation Manager

Phone: 918-610-9789

#### 1.6 Documentation

Packager will prepare engineering documents using AutoCAD® 2018 and Microsoft WORD. Electronic copies (two) of these documents will be made available on CD-ROM or e-mail.

Packager shall submit two copies of each of the approval drawings.

All correspondence and drawing submittals after award shall be sent to GRDA:

The address for all correspondence and drawing submittals is:

Deanna Patschke, Substation Engineering Manager Grand River Dam Authority 9933 E. 16<sup>th</sup> Street Tulsa, Oklahoma 74128

Email: deanna patschke@grda.com John Ladd, Project Manager

Grand River Dam Authority 9933 E. 16th Street Tulsa, Oklahoma 74128

Email: john.ladd@grda.com

All correspondence **prior to award** shall be sent to GRDA:

Paul Proctor, Utility Contracting & Acquisitions Agent Grand River Dam Authority 9933 E. 16<sup>th</sup> Street Tulsa, Oklahoma 74128 Email: paul.proctor@grda.com

Email: paul.proctor@grda.com Office number: (918) 500-0198

The Packager shall provide one (1) CD copy (in .pdf format) and one (1) paper copy of the instruction book. The book(s) shall be suitably bound in a 3 ring binder and furnished with an index. Catalog data sheets and renewal parts data need not be furnished and will not be accepted in lieu of the instruction book.

All drawings shall use GRDA title blocks and GRDA drawing numbers. These will be furnished upon award of the project.

All correspondence, documents, and shipments shall be labeled with the appropriate project name.

# 1.7 Approval

The Packager shall comply with all requirements of this specification. Any exceptions taken by the Packager shall be approved in writing by the Purchaser prior to fabrication.

All material, equipment, specifications, and drawings shall be approved by the Purchaser prior to shipment.

## 1.8 Warranty

All parts and material shall be new and free from defects or imperfections. All workmanship shall meet or exceed accepted construction practices, resulting in a neat and professionally finished appearance.

The Packager shall be responsible for correcting any defects in material, equipment, and workmanship discovered within a minimum of one year after erection is completed. All Packagers' warranties for equipment shall be transferred in their entirety to the Purchaser.

# 1.9 Acceptance of Equipment

After delivery, the equipment will be inspected by GRDA for visible damage, missing items, and signs of poor workmanship. Equipment or materials that are not acceptable shall be repaired, corrected, or replaced by the Fabricator at no additional cost to GRDA before the steel is accepted.

Acceptance does not occur until all equipment and documentation required by the specification and necessary to install the equipment is received by GRDA.

Acceptance of the equipment by GRDA does not relieve the Fabricator of the responsibility for the adequacy of materials and proper operation of equipment.

# 1.10 Terms of Payment and Conditions

All proposals, bids, or quotations shall be FOB Destination.

No partial payments shall be made for partial shipments.

Conditions of the "Acceptance of Equipment" must be met before any payment will be made.

#### 1.11 Evaluation of Bids

Bids shall be evaluated based on the following:

- Delivery: as needed for the project
- Price: original cost and life cost (the bid may include an option for different prices for different delivery dates).
  - Suitability: ability to meet the needs of the project
  - Previous performance

The bid must include enough technical data, equipment cutsheets, and information to allow the evaluator to understand what is being bid, and how this meets the needs of the project.

Any and/or all exceptions shall be specifically enumerated with reference to the item in the specification that they are taking exception to. If these are not specifically listed, it will be assumed that the bidder will meet the specification and will be held to it.

#### 1.12 Drawing List

Pensacola 69 kV Substation Drawings

S100-069-PG055 69kV Trench Details

# **Cable Trench & Pull Boxes**

**Technical Specifications** 

#### 1.0 General

In-Ground Cable Trench and Pull Boxes shall be furnished in accordance with this section and as indicated on the drawings.

The requirements of the drawings shall govern should conflicts occur between them and the written text of these specifications.

The supplier shall design, construct, quality test and ship the entire trench system and accessories as defined in this specification and the drawings. The supplier shall provide all necessary documentation as defined below.

Drawings shall be made available for engineering approval and field installation. Final drawings will include individual details, the layout, a complete BOM (Bill of Materials), and installation guidelines.

Trench system shall include metallic lids, and openings on the bottom adequate for conduit entry.

Trench system shall include provisions for securing a 4/0 soft drawn copper ground conductor on both sides running the entire length of the trench.

## 2.0 Codes and Standards

The precast components are designed to conform to requirements stated in ASTM C857-07 "Practice for Minimum Structural Design Loading for Underground Precast Concrete Utility Structures, ASTM C858-07 "Specifications for Underground Precast Concrete Utility Structures".

Cement shall conform to ASTM C150-07 "Specification for Portland Cement".

Course and fine aggregates shall conform to ASTM C33 "Specification for Concrete Aggregates".

Preparation of concrete shall conform to ASTM C94 "Specification for Ready-Mix Concrete" & ACI 304 "Guide for Mixing, Transporting and Placing Concrete".

All galvanized steel covers and hardware shall meet the following requirements:

- Steel Deck Plating ASTM A786
- Steel Sheet A1011 HSLAS Gr 50
- Steel Angles & Flats ASTM A-36
- Galvanized Covers ASTM 123
- Galvanized Hardware ASTM 153

All stainless steel hardware shall meet the following requirements:

• Stainless Steel Angles & Flats Type 304 - ASTM A276

• Stainless Steel Sheet Type 304 - ASTM A-240

# 3.0 Quantity and Dimensions

The tolerances of the dimensions of each trench component shall not exceed +/-1/8". These tolerances apply to the components when ready for shipping, when set on a flat and level surface with no loads applied to it.

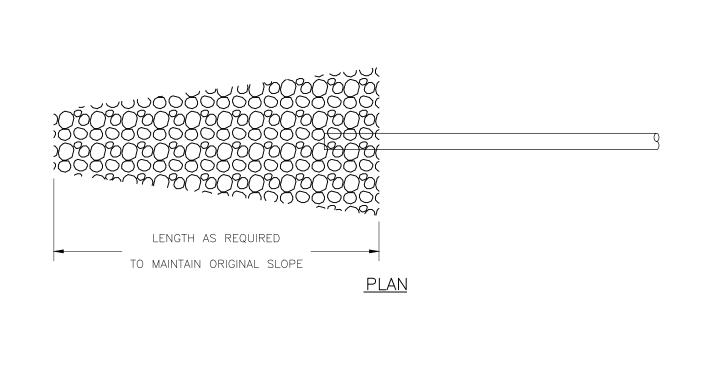
Specific quantities, lengths and configuration shown on Cable Trench Plan drawing. The drawing includes manufacturer specific part numbers, but other manufactures will be acceptable. Manufacturer specific part numbers with the appropriate drawings and part numbers and quantities must be included to accommodate the design requirements.

# 4.0 Ratings

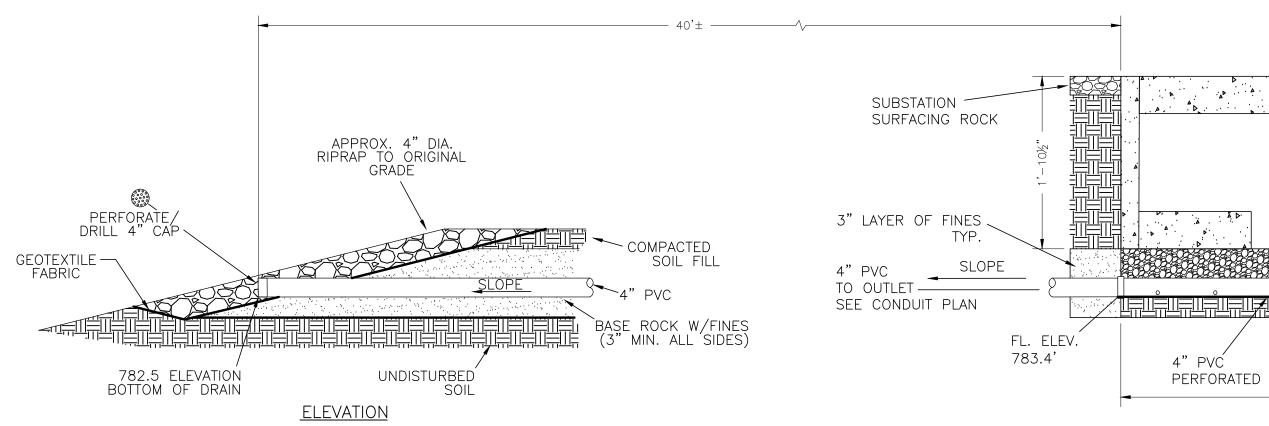
Entire trench length and covers shall meet AASHTO H-20 heavy equipment requirement of supporting 32,000 lb./axle load.

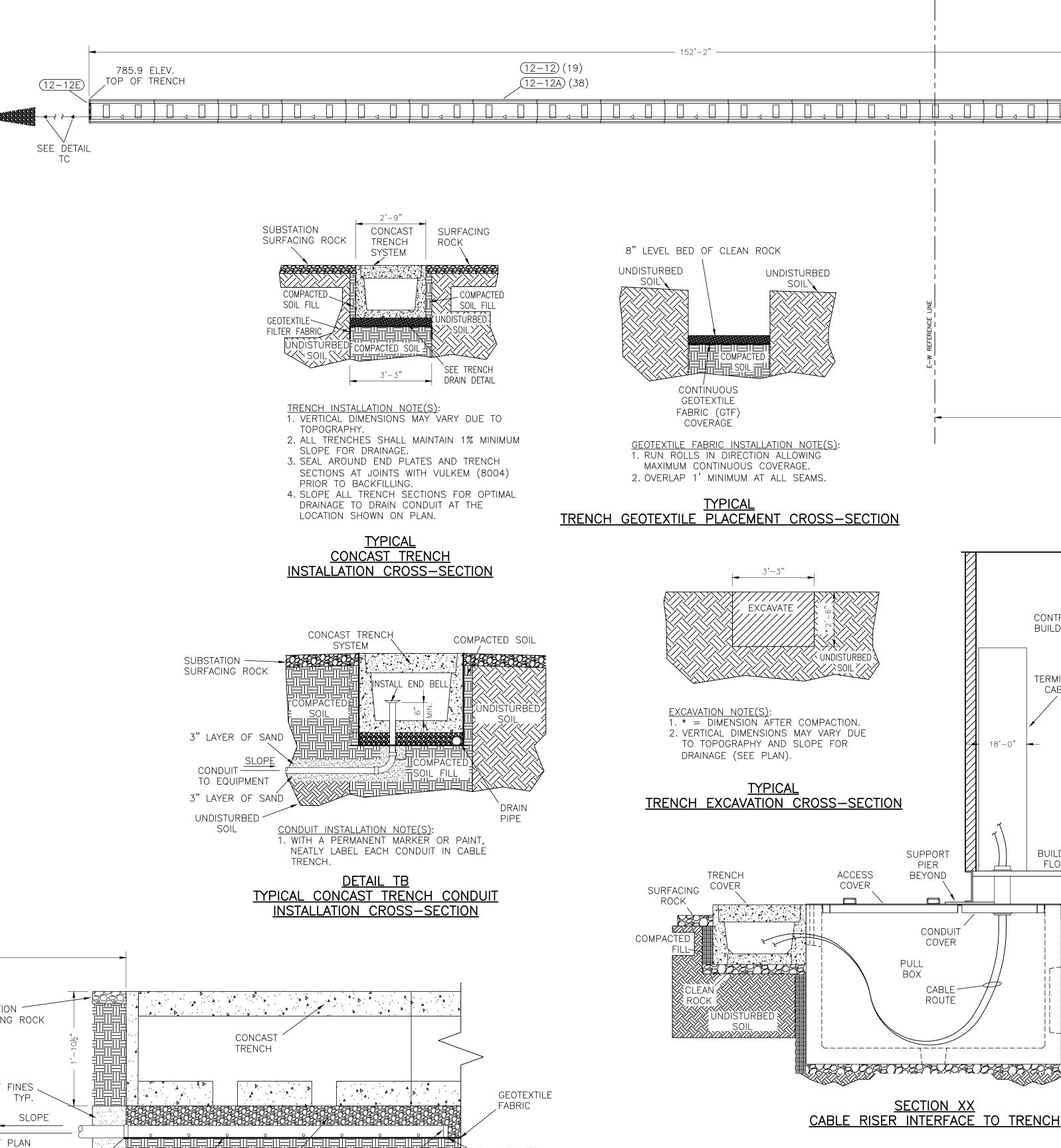
Provisions must be offered for lifting traffic rated trench channels. Lift points must be adequately reinforced to avoid damaging the channel when the unit is lifted in accordance with the manufacturer's instructions.

TOTAL QTY	AMA ITEM #	CONCAST STOCK NO.	MATERIAL DESCRIPTION
2	12-2	PBTK01-72-76-60	CONTROL BUILDING PULL BOX
2	12-2A	72-38-A-FMA	PULL BOX COVER 1 (UNDER BUILDING)
2	12-2B	72-59-A	PULL BOX COVER 2
21	12-12	8824HT	HEAVY TRAFFIC CHANNEL 96"
46	12-12A	8025HT	H-40 CONCRETE COVER 48"
4	12-12AP	IPB.5	INSERT PLUG BOLT, SS 1/2"X1/2"X13UNC (PACKS OF 50)
6	12-12E	8027HT	HEAVY TRAFFIC END PLATE
1	12-12H	8024HT	HEAVY TRAFFIC CHANNEL 48"
92	12-12G	8002R	CABLE CLIP — TRAFFIC RATED
4	12-12L	9003	4-WAY LIFT CHAIN
1	12-12L1	9002	SWIVEL HOIST RING - 1/2-13 UNC
12	12-12V	8004	POLYURETHANE SEALANT
3	12-12X	8026HT (24X24)	HEAVY TRAFFIC UNIVERSAL SECTION
TOTAL QTY	AMA ITEM #	CONCAST STOCK NO.	MATERIAL DESCRIPTION
2	12-1	PB16-38-44-42-A	MANHOLE W/ COVER
4	12-1S	STP-1	MANHOLE STEP
	RDWARE IN LIFTING HO	DLES AFTER PLACEMENT S.	



DRAIN OUTLET CONSTRUCTION DETAIL



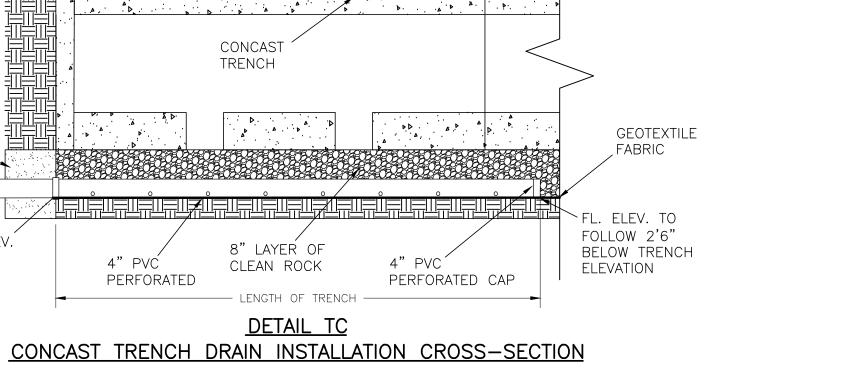


8" LAYER OF

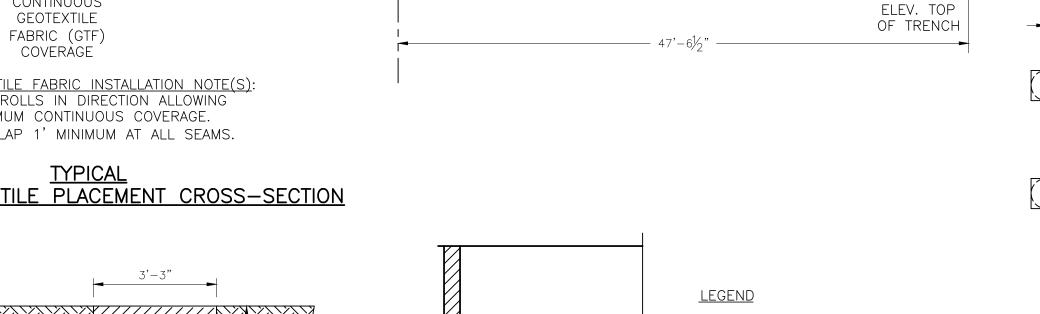
CLEAN ROCK

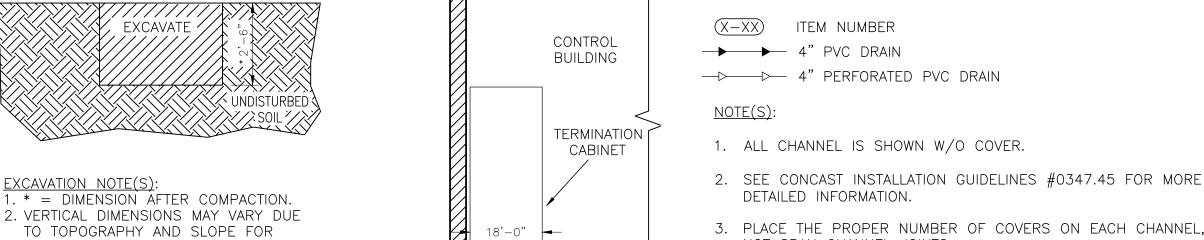
- LENGTH OF TRENCH -

DETAIL TC



90% CLIENT REVIEW





BUILDING

FLOOR

DATE DESIGN DFTR DESIGN ISSUE CHECK APPRV

SUPPORT

PIER

BEYOND

CONDUIT

COVER

CABLE ROUTE

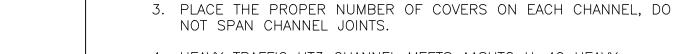
SECTION XX

JOB NO.

BOX

ACCESS

COVER



31'-6" TO N-S REFERENCE LINE

> 786.8 ELEV. TOP OF, TRENCH

(12-12H)

(2)(12-12A)

(12-12)

(12-12X)

(12-12A)

786.8

(12-12A)O

(12-12A)(2)

(12-2)

(12-12A)

(12-12A)

(12-12B)

- 4. HEAVY TRAFFIC HT3 CHANNEL MEETS AASHTO H-40 HEAVY EQUIPMENT REQUIREMENT 64,000 LB. AXLE LOAD.
- 5. 1/2" THREADED INSERTS ARE CAST INTO TRAFFIC RATED PARTS FOR MECHANICAL LIFTING. P/N: 9002 SWIVEL HOIST RINGS (RECOMMENDED) OR LIFTING EYES MUST BE THREADED COMPLETELY INTO INSERTS BEFORE ATTEMPTING TO LIFT PART. INSERT STAINLESS STEEL BOLTS IN HOLES TO KEEP DEBRIS OUT OF HOLE AFTER TRENCH HAS BEEN PLACED.
- 6. BEGIN TRENCH AT BUILDING AND WORK OUT FROM THERE.
- 7. INSTALL ALL CONDUITS INTO TRENCH BOTTOM PER DETAILS. SEE DRAWING PG050 FOR CONDUIT PLAN.
- 8. INSTALL ALL CABLES IN CONDUITS PER CABLE SCHEDULE.
- 9. SEE DRAWING PG020 FOR TRENCH GROUNDING DETAILS.
- 10. INSERT CABLE CLIPS IN TRENCH FOR GROUND CONDUCTOR.

# **REFERENCE DRAWINGS:**

S100-069-PE030 69kV FOUNDATION PLAN S100-069-PG050 69kV CONDUIT PLAN S100-069-PG054 69kV MANHOLE DETAILS

S100-069-PG055

# **PRELIMINARY**

DRAWN BY: JRS DRAWING NO.

CHECKED BY: JRM

ALLGEIER, MARTIN and ASSOCIATES, INC. CONSULTING ENGINEERS CERTIFICATE OF 7231 EAST 24TH STREET AUTHORITY JOPLIN, MISSOURI 64804 OKLAHOMA NO. CA 675 CAD DATE: 1-18-24 (417) 680-7200 EXPIRES: 6-30-24 CAD FILE: S100-069-PG055 r0 GRAND RIVER DAM AUTHORITY DESCRIPTION: S100 PENSACOLA SUBSTATION LANGLEY, OKLAHOMA 161/69kV 69kV TRENCH DETAILS ENGINEER: RJA SCALE: NONE DATE: XX/XX/XXXX REV.

CHOUTEAU, OK 74337 APPROVED BY: RJA



\*\*GRDA payment options are EPay (Preferred payment method) or ACH\*\*
Only one form is required to be completed and returned.

# **GRDA Visa Payment (EPay Program)**

**NOTE:** This is not a credit card payment at time of sale (POS transaction). It is an electronic VISA payment after an invoice has been submitted and processed for payment. Payment terms on VISA payments are in accordance with those agreed upon on the solicitation and the resulting PO/Contract.

When a vendor elects to accept payment by EPay, the vendor will be assigned a 16-digit ghost account number (no physical plastic) which remains at a zero credit limit until an invoice is received from the vendor and processed by GRDA Accounts Payable. Once an invoice from a vendor has been processed for payment the vendor will receive a secure remittance advice via email providing the invoice information and full card account information authorizing the vendor to run the card and post the transaction at which time the account credit limit will return to zero until the next payment.

To learn more about the benefits of the Visa payment program, and to obtain answers to FAQ, click or copy and paste the following URL into your browser: www.bankofamerica.com/epayablesvendors.

Will accept payment by Visa: Yes N	(check one)
Visa acceptance signature:	
Designated Accounts Receivable Contact for	or Visa remittance advices:
Name:	
Phone:	
Email:	

If a vendor elects to not accept EPay as the payment method, additional terms which provide discounts for earlier payment may be evaluated when making an award. Any such additional terms shall be for discounts for payment to be made no less than ten (10) days and may increase in five (5) day increments up to thirty (30) days. Discounts offered must be in half or whole percent increments. The date from which the discount time is calculated shall be the date of a valid invoice. An invoice is considered valid if it is sent to the proper recipient, the invoiced goods or services have been received, and the invoice includes sufficient detail as identified in the solicitation.

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# GRDA Request for ACH Transaction and Authorization Form

This form does not need to be filled out if you accept EPay as the form of payment. If this form has already been provided to GRDA and you are currently being paid by ACH you do not have to fill the form out again. This form has previously been provided to GRDA. YES:

Thank you for providing the following information as GRDA moves toward a more efficient method of ACH as the payment method to our vendors. Please add the ACH routing and account number to future invoices if possible.

<u>Vendor Information</u>		
Name:		
Address:		
City:City:	F/C/State:	Zip Code:
Email:		
Phone:		
Send EFT Email Remittance Advice  If yes, please include email address: _		No
ACH Delivery:  Bank Routing Number:  Account Number:		
Bank Name:	01/0,33	
Bank Address:		
City:	State:	Zip Code:
Beneficiary Name:		
Vendor verification signature:		
Thank you for your business! Sincerely,		

Accounts Payable Department, Accounts.payable@grda.com

We deliver affordable, reliable ELECTRICITY, with a focus on EFFICIENCY and a commitment to ENVIRONMENTAL STEWARDSHIP.

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RFQ# PCRFQC-002041

NstkSvc

VENDOR INFO: VENDOR #: NAME:

CONTACT: ADDRESS: FMAII: PHONE: FAX:

REQUEST FOR QUOTE # PCRFQC-002041

10/1/2024 2:00 PM Q&A Deadline: Closing Date and Time: 10/3/2024 2:00 PM

> **REPLY TO:** Paul Proctor

paul.proctor@grda.com

PHONE: (918) 500-0198

FAX: () -

paul.proctor@grda.com EMAIL:

NOTES:

The vendor information area above is fillable. Please complete.

LINE ITEM NUMBER DESCRIPTION

**COMMODITY CODE** 

**QUANTITY UNIT** 

UNIT PRICE LINE COST LEAD TIME

30103600

Pensacola 69 Upgrade- Cable 30103600

1.00 Ea

Trench Site: NstkSvc Warehouse: NstkSvc

NOTE: All prices must be quoted FOB: Destination. All freight charges to delivery point must be included in the unit price quoted for each line item. All packaging, handling, delivery and any other surcharges must also be included in the price quoted for each line item.

SHIP TO:

Transmission & Engineering Headquarters 635 Hwy 69A Pryor, OK 74362 USA

\*\*\* Please refer to the included bid sheet (excel file) for product details and to submit unit pricing, lead times & manufacturer information.\*\*\*

**PAYMENT TERMS: QUOTE EXPIRATION DATE:** 

QUOTATION NUMBER: QUOTED BY (please print):

**COMPANY NAME:** SIGNATURE:

DATE OF QUOTE:

Must be signed above in order to be a valid quote\*\*

THIS IS NOT AN ORDER. We would be pleased to receive your quotation for furnishing the above. This form must be completed in full (including signature) and returned by the due date indicated. You may attach additional pages if necessary. If attached, the Non-Collusion form must be completed and returned with your quotation. All articles purchased hereunder shall be in accordance with the Bidding Procedures and General Terms & Conditions contained on the attached sheets.

# GRDA

Telephone Number

# **NON-COLLUSION CERTIFICATE**

	RFQ / RFP #	
GRAND RIVER DAM AUTHORITY		

A Non-Collusion Certificate shall be included with any competitive bid or contract submitted to the Authority for goods or services exceeding \$5,000.00 for this Request for Proposal or Request for Quote.

A.	For	purposes of competitive bid or contract, I certify:
	1.	I am the duly authorized agent of   (Company Name)  the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to said bid;
	2.	I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of such bid; and
	3.	Neither the bidder, nor contractor, nor anyone subject to the bidder's or contractor's direction or control has been a party:
		<ul> <li>a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,</li> <li>b. to any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor</li> <li>c. in any discussions between bidders and any state official concerning exchange of money or othe thing of value for special consideration in the letting of a contract, nor, whether competitively bid on not, has paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring this contract herein.</li> </ul>
B.	said	e contractor further certifies that no person who has been involved in any manner in the development of contract while employed by the State of Oklahoma shall be employed to fulfill any of the services wided for under said contract.
C.	fina pre	ny contract pursuant to this bid is for professional services as defined in 74 O.S. § 85.2.25, and if the I product is a written proposal, report or study, the contractor further certifies that (s)he has no viously provided the state agency or any other state agency with a final product that is a substantial lication of the final product of the proposed contract.
		Authorized Signature Certified this Date
		Printed Name Title

Grand River Dam Authority is an agency of the State of Oklahoma.

GRDA Engineering & Technology Center • 9933 E 16th Street • Tulsa, Oklahoma 74128 • 918-256-5545

Fax Number

E-Mail

# GENERAL BIDDING INSTRUCTIONS FOR STANDARD & EMERGENCY BIDS

\*\*PLEASE REVIEW THE
EXCEPTION STATEMENT AT THE
END OF THE RFQ PACKET\*\*

GRAND RIVER DAM AUTHORITY

- 1. Bids shall be submitted to the designated purchasing agent at the Grand River Dam Authority (hereinafter referred to as "GRDA" or "the Authority") at the address on the attached RFQ or RFP form on or before the date (and time, if applicable) indicated. Bids shall be in conformity with these and any additional instructions to bidders and shall be submitted on GRDA's form. The RFQ (Request for Quote) or RFP (Request for Proposal) form must be completed in full and signed by the bidder. If your bid response necessitates additional space, you may attach additional pages; however, the RFQ or RFP form must be completed, signed and reference the additional pages. All bid responses shall be typewritten or handwritten in ink, and any corrections to bids shall be initialed in ink. Quotations or proposals submitted in pencil shall not be accepted.
- 2. Quotations or proposals may be submitted to GRDA via postal mail, delivery service, and e-mail, provided all required signatures can be transmitted successfully.
- 3. Non-Collusion Certificate: RFQs or RFPs anticipated to exceed a total amount of \$5,000 shall be accompanied by a Non-Collusion Certificate. This certificate shall be completed by the bidder and include a signature in ink of an authorized company representative (preferably the bidder) with full knowledge and acceptance of the bid proposal. Purchase orders in excess of \$5,000 will not be released to the successful bidder without receipt of a properly signed certificate for the bid.
- 4. In the event the unit price and line total extension do not agree, the unit price shall be considered the quoted price accepted for evaluation.
- 5. **Freight Terms:** All prices shall be quoted FOB: Destination/Freight Allowed. All packaging, handling, shipping and delivery charges shall be included in the unit price quoted for each line item. No exceptions shall be granted unless approved by the guidelines of the GRDA Chief Financial Officer or designee.
- 6. **Other Surcharges:** Any additional surcharges (such as HazMat charges, fuel surcharges, set-up fees, etc.) shall be included in the unit price quoted for each line item. All additional charges are considered a part of the cost of the goods, and bids shall be evaluated to include these additional charges.
- 7. **Tax-Exempt Status:** GRDA is an agency of the state of Oklahoma and is specifically exempt from the payment of sales tax by Oklahoma state statute, Title 68 O.S.A. § 1356 (10). An excerpt from the statute shall be furnished upon request.
- 8. Questions arising during the bidding process should be submitted via email to the GRDA purchasing agent named on the RFQ or RFP. The GRDA purchasing agent shall coordinate a reply from the end user to ensure that all potential bidders are provided the same information. Under no circumstances shall a bidder discuss pricing with any GRDA employee prior to the bid opening.
- 9. All bids submitted shall be subject to GRDA's Purchasing Policy and Procedures, General Terms and Conditions, the bidding instructions and specifications, the Oklahoma Open Records Act, other statutory regulations as applicable, and any other terms and conditions listed or attached herein all of which are made part of this Request for Quote or Reguest for Proposal.
- 10. GRDA reserves the right to waive any informalities, reject any and all bids, and to award a contract, as applicable, in the best interests of the Authority. All bid responses become the property of GRDA and are subject to the Oklahoma Open Records Act. GRDA shall endeavor to protect technical information designated by the bidder as proprietary information; however, only technical information (i.e., "trade secrets") may be considered proprietary pricing and other non-technical aspects of the guote shall be considered non-proprietary.
- 11. "Sole Brand" or "No Sub" Items: Items with a "Sole Brand" or "No Sub" designation in the description shall be furnished as the specified manufacturer and model/part number. No exception may be taken to the specification, and no alternate shall be accepted. In those cases where a manufacturer has discontinued the specified model/part number, the bidder shall indicate so on the RFQ. If a replacement item is available, the new model/part number shall be indicated on the RFQ form and the price quoted. It shall also be noted whether the replacement item is a direct replacement for the obsolete part number originally requested. If not, or if the specifications differ in any way, the bidder shall explain in detail, and corresponding drawings or descriptive literature shall be included with the quote.

# GENERAL BIDDING INSTRUCTIONS FOR STANDARD & EMERGENCY BIDS



- 12. **Approved Equivalents:** Unless an item is designated as a "Sole Brand" or "No Sub" item, any manufacturer's name, brand name, information and/or catalog number listed in a specification is for informational or cross-reference purposes and is not intended to limit competition. Bidders may offer any brand/manufacturer for which they are an authorized representative, provided it meets or exceeds the specification of the listed item. However, if quoting an equivalent product, bidders shall indicate on the RFQ form the manufacturer's name and part number. Bidder shall also submit any drawings, descriptive literature and specifications for evaluation purposes. Reference to literature submitted with a previous bid shall not satisfy this provision. The bidder shall also provide written confirmation that the proposed equivalent will meet the requested specifications and is not considered an exception. Bids which do not comply with these requirements may be rejected. GRDA warehouses are not permitted to accept any item with a part number differing from that quoted by the bidder. Bids lacking any written indication of intent to furnish an alternate brand, model or part number shall be considered to be in complete compliance with the specifications as listed on the RFQ.
- 13. Insurance Certificates: Any service to be performed that requires the vendor's employees, vehicles or equipment to be on any GRDA property must be covered by minimum insurance requirements. The work scope to be performed for the Authority shall be evaluated and the minimum insurance requirements shall be provided to prospective bidders with the RFQ or RFP. Evidence of insurance coverage shall be furnished in the form of a Certificate of Insurance, and shall be submitted with the bid response. Bidders shall disclose any subcontractors to be used, and the Authority shall consider the supplier as the single point of contact. The supplier shall assume responsibility for the performance of the subcontractor. Policies shall remain current for the duration of the requested service period, and GRDA shall be notified of any cancellation or revision to policies. Purchase Orders shall not be released to the successful bidder without a current Certificate of Insurance naming GRDA as certificate holder on file. A Memorandum of Insurance shall not be acceptable for this requirement.
- 14. **MSDS:** Material Safety Data Sheets shall be furnished to GRDA's Safety Department at the address noted on the PO prior to delivery of items.
- 15. **Purchase Orders** shall be awarded to the "lowest and best" or "best value" bidder. Line items may be split into multiple orders, taking low items from each respective bidder, or orders may be awarded on an "all or none" basis, whichever is in the best interests of the Authority. Award decisions are further subject to consideration of any additional terms and conditions contained in the bid proposal. Vendor protests must be submitted in writing to the Central Purchasing Unit of GRDA within thirty-six (36) hours of award of Contract or Purchase Order.
- 16. Successful vendor shall deliver the merchandise or perform the service as quoted. Substitutions or changes without prior approval of the GRDA purchasing agent shall be rejected and returned at the vendor's expense.
- 17. **Bidder Responsibilities:** Bidders are to transact all phases of the purchasing function directly with the GRDA purchasing agent. Bidders are to conduct all written and verbal communication with the Authority through the GRDA purchasing agent. Bidders are to conduct negotiations ethically, without attempts to influence through offers of gifts or entertainment. Bidders are to make available as requested any technical information which might be of benefit in the bid evaluation.
- 18. **Supplier List:** The Finance Department maintains a current listing of suppliers with a cross-reference as to products and services offered. Suppliers may have their names added to the list by submitting a completed Vendor Registration/Payee Application, and shall notify the Authority of any updated information. Suppliers who do not meet quoted shipping dates or lead times, supply products or services of poor quality, substitute items of unequal quality, continually over-ship or under-ship items, or do not invoice properly may be placed under suspension or disqualified from the active supplier list. Suppliers may voluntarily request to be removed from the supplier database.
- 19. Service Contracts: By submitting a bid for services, the bidder certifies that they, and any proposed subcontractors, are in compliance with 25 O.S. §1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. §1312 and includes, but is not limited to, the free Employment Verification Program (E-Verify) available at <a href="www.dhs.gov/E-Verify">www.dhs.gov/E-Verify</a>. This shall remain in effect through the entire term, including all renewal periods, of the contract. The State may request verification of compliance for any contractor or subcontractor. Should the State suspect or find the contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the contract for default, and suspension or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

# **GENERAL TERMS AND CONDITIONS**



Any contract or purchase order (PO) issued by the Grand River Dam Authority (GRDA) is expressly conditioned upon Seller's assent to these terms and conditions. Any order issued or filled by Seller shall be deemed to constitute Seller's assent to these terms and conditions. GRDA must give its express written consent to all additional terms submitted by Seller and all modified terms proposed by Seller.

- 1. Email, mail, or deliver all invoices or correspondence pertaining to the payment of this PO/ Contract to: Accounts Payable Department at <a href="mailto:accounts.payable@grda.com">accounts.payable@grda.com</a> or Grand River Dam Authority, P.O. Box 669 Chouteau, Oklahoma 74337. Seller shall provide an invoice which is in accordance with the terms of the appropriate PO/Contract and applicable state or federal statutes, including but not limited to such documentation as may be required to demonstrate that the task has been achieved. Seller shall submit invoices accompanied by complete supporting documentation for shipping costs. If shipment is not made by routing instructions as specified on the face of this PO/Contract, GRDA has the right to deduct any excess transportation charges resulting therefrom. Copy of original freight bill must be supplied for payment if freight charge is in excess of \$500.00. Time, in connection with any discount offered, will be computed from date of delivery of items or services, or from date the correct invoice is received at GRDA Headquarters in Chouteau, Oklahoma, whichever period of time is the later date. No Oklahoma State Sales or Use Tax shall be paid by GRDA.
- 2. GRDA has the right to inspect articles, materials, and supplies before and during manufacture and upon arrival at destination and to return for full credit and/or refund, at Seller's sole risk and expense, including all transportation and storage charges, all items found defective or furnished contrary to instructions and/or specifications contained herein.
- 3. In case of default by Seller, GRDA may procure the items or services from other sources. Seller agrees to be responsible for any excess cost occasioned thereby; provided, that if necessity requires the use of items not conforming to specifications, they may be accepted, and payment made at a proper reduction in price. Notwithstanding anything herein to the contrary, GRDA reserves the right to terminate this PO/Contract for its convenience. In the event of such termination, GRDA shall pay and Seller shall accept the reasonable value of all work performed and items delivered by Seller up through the effective date of such termination.
- 4. Seller represents and warrants that all items and/or services furnished under this PO/Contract will (a) conform to the specifications, drawings, samples or other description furnished by GRDA, or any revisions thereof;(b) be merchantable of good material and free from defect in workmanship, material, and design; (c) be fit and sufficient for the purpose intended; (d) satisfy any performance guarantee requirements as specified herein by GRDA; (e) be free and clear of all liens, security interests or other encumbrances; (f) not infringe or misappropriate any third party's patent, copyright, trademark, or intellectual property rights.; (g) Seller shall implement all necessary physical and cyber security measures to fully insure that GRDA's data is only accessible by Seller's authorized personnel, and that only Seller's authorized personnel may send invoices and seek payment from GRDA for this purchase; and (h) all invoices arising from or related to this purchase that are sent from Seller's domain have been authorized by Seller. In the event the items and/or ser vices purchased hereunder do not meet the warranty specified herein above, Seller shall promptly repair or replace any defective item at its expense, or re-perform any necessary services, and shall hold GRDA harmless from all costs and expenses incurred due to said defective item or performance of services, including the cost for removing any part or product to be repaired or replaced, as well as transportation and installation charges in connection with the repair, replacement or servicing of any parts or equipment. Seller further represents and warrants that the manufacturer's warranty and guarantee of the items purchased hereunder extended to Seller shall extend to GRDA. These warranties are cumulative and in addition to all other warranties provided by law.
- 5. Seller shall indemnify, defend, and hold harmless GRDA and its officers, directors, employees, and agents, from and against all liabilities, judgments, damages, claims, suits, injuries, losses, and expenses, including attorney fees, arising out of or resulting in any way from: (a) any act or omission of Seller or Seller's officers, directors, employees, subcontractors, and agents; (b) all liens or claims in any way related to the items or services furnished by Seller; (c) all patent, trademark or copyright infringement or alleged infringement, except where strict compliance with the specifications prescribed by GRDA is the sole basis of the infringement or alleged infringement; (d) defects in the items or services furnished by Seller; (e) any unauthorized access to Seller's electronic system(s) by either third parties or unauthorized Seller personnel; or (f) Seller's failure to comply with any of these General Terms and Conditions. This indemnity obligation shall be in addition to the warranty obligations of Seller
- 6. When doing work or providing services on GRDA property seller shall, before any items are shipped and/or any services are commenced, provide GRDA with certificates evidencing that the following minimum insurance will remain in force until Seller's obligations are completed: (a) Workers' Compensation Insurance, including Employer's Liability Insurance, in accordance with the laws of the state in which Seller may be required to pay compensation; (b) Commercial General Liability Insurance with limits no less than \$1,000, 000 for each hoccurrence and \$2,000,000 in the aggregate, unless otherwise specified within the solicitation documents; and (c) if Seller will use or provide for the use of motor vehicles in furnishing items and/or services under this PO/Contract, automobile insurance covering all liabilities for personal injury and property damage arising from the use of such vehicles, with a limit of no less than \$1,000,000.
- 7. Seller shall not assign or subcontract any of its rights or obligations under this PO/Contract without GRDA's prior written consent. No assignment shall relieve Seller of its obligations hereunder.
- 8. Service Contracts: By submitting a bid for services, the Bidder certifies that it, and any proposed Subcontractors, are in compliance with 25 O.S. § 1313 and participate in the Status Verification System. The Supplier/Contractor/Consultant/Construction Manager/et c. certifies that it and all proposed Subcontractors, whether known or unknown at the time a contract is executed or awarded, are in compliance with 25 O.S. § 1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. § 1312 and includes, but is not limited to, the free Employment Verification Program (E-Verify) available at <a href="https://www.dhs.gov/E-Verify">www.dhs.gov/E-Verify</a>. This shall remain in effect through the entire term, including all renewal periods, of the Contract. The State may request verification of compliance for any Seller or Subcontractor. Should the State suspect or find the Seller or any of its Subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension or debarment of the Seller. All costs necessary to verify compliance are the responsibility of the Seller.
- 9. All Items shipped pursuant to this PO/Contract will conform to all municipal, state and federal laws, ordinances and regulations, and Seller will defend and save harmless GRDA from loss, costs or damage by reason of any actual or alleged violation thereof.

- 10. GRDA hereby notifies Seller that Seller must comply, and by acceptance of this PO/Contract, Seller represents that it has complied with, and will continue to comply with, all applicable federal, state and local laws, regulations or orders.
- 11. This PO/Contract shall be interpreted and construed in accordance with the laws of the State of Oklahoma. The state district courts in Tulsa County, Oklahoma, will have exclusive jurisdiction and venue to resolve any dispute arising from or related to this PO/Contract.
- 12. AUDIT RIGHTS. Seller/Contractor will, at all times during the term of this PO/Contract and for a period of five (5) years after the completion of this PO/Contract, maintain and make available for inspection and audit by GRDA and/or the Oklahoma State Auditor, all books, supporting documents, accounting procedures, practices, and all other items relevant to the PO/Contract.
- 13. By submitting a bid, bidder certifies that it is not currently engaged in a boycott of goods or services from Israel that constitutes an integral part of business conducted or sought to be conducted with the state.
- 14. By submitting a bid, the parties to this Agreement certify that no person who has been involved in any manner in the development of this Agreement while employed by the State of Oklahoma will be employed to fulfill any of the services provided for under this Agreement.
- 15. For any services performed pursuant to the PO/Contract, in addition to complying with the other provisions of these *General Terms and Conditions*, Seller must: (i) supply and remove all necessary tooling, equipment, and materials; (ii) remove and lawfully dispose of all debris, and provide evidence to GRDA of such lawful disposition upon GRDA's request; (iii) comply with all appliable codes, standards, laws, and standards of care applicable to the services provided; (iv) take all necessary precautions, at all times, for the health and safety of Seller personnel (including employees, contractors, and agents) at the site, and be exclusively responsible for any health or safety violations by Seller's employees, contractors, or agents; (v) maintain, at all times, title to and control of any hazardous materials that require special handling or disposal, and take whatever steps and precautions are necessary to safely eliminate any hazardous condition in accordance with applicable law; (vi) obtain, at Seller's sole expense, any necessary intellectual property rights necessary for Seller to complete the services; and (vii) strictly comply with each provision of the *Supplemental Terms of Service* attached hereto as Attachment A, if the provision below indicating that Attachment A is included in these terms has been selected by GRDA.
- 16. Paragraphs 3, 4, 5, 9, 10, 11, 12, 15, and 17 will survive termination or cancellation of the contract.

7. Supplemental Terms. If any of the following boxes are checked, the associated to into these General Terms and Conditions:	erms and conditions are incorporated by reference
☐ Supplemental Terms of Service (Exhibit GTC-1)	
☐ Schedule 2 - GRDA Supply Chain Cyber Security (Exhibit GTC-2)	

# TERMS & CONDITIONS EXCEPTION STATEMENT RFO 2041

This part of the proposal must be completed even if no exceptions are stated.

EXCEPTIONS (Attach additional pages if required. If no exceptions, state "NONE".)

An "Exception" is (1) Bidder's inability or unwillingness to meet a term, condition, or specification in the manner specified in the Request for Proposal and/or (2) an additional term, condition, or specification proposed by Bidder. A copy of (1) the proposed Contract or GRDA Terms and Conditions and/or (2) Specifications is included in the Request for Proposal. In a document titled "Exception Statement" Bidder must clearly identify all Exceptions to the terms, conditions, and specifications. Bidder must also state with specificity the reasons for taking Exceptions and all modified terms and additional terms it proposes to be included in the final Contract or GRDA Terms and Conditions and Specifications.

One of the GRDA's evaluation criteria will be the number and extent of the Exceptions. Bids containing Exceptions to the Contract, Terms and Conditions, and/or Specifications may be rejected as non-responsive. Other than Exceptions that are stated in the Exception Statement, each Bidder will be deemed to have agreed to comply with all terms, conditions, and specifications of this request for proposal. If Exceptions are not identified in the Bid Proposal, any Exception raised following the notification of the award of the contract could result in the Bid Proposal being rejected from further consideration.

If Exceptions are not identified in the Bid Proposal, any Exception raised following the notification of the award the contract may not be considered and may result in the Bid Proposal being rejected from further consideration.			